



**GREATER VALLEJO RECREATION DISTRICT**  
**395 Amador Street**  
**Vallejo, CA 94590**

Telephone: 707-648-4600      Fax: 707 648-4616      Apply online at [www.gvrd.org](http://www.gvrd.org)

**EMPLOYMENT APPLICATION**

Please print in ink and complete all sections of this application

Position(s) applied for:			Date	
Name (Last)		Name (First)		Name (M.I.)
ALIASES (MAIDEN NAME, AKAs) (Last)		ALIASES (MAIDEN NAME, AKAs) (First)		ALIASES (MAIDEN NAME, AKAs) (M.I.)
Street Address		Apt. No.	City	State
Zip	Home Phone		Cellular/Other	
Email address:			If required, can you provide valid Driver's License?	
If you are under 18 years of age, can you provide a valid work permit, high school or equivalent? <input type="checkbox"/> yes <input type="checkbox"/> no    N/A				
Are you able to verify that you have the right to work in the United States <input type="checkbox"/> yes <input type="checkbox"/> no			When are you available to start work?	
Are you Bilingual? If yes, list language. <input type="checkbox"/> yes <input type="checkbox"/> no			Applyig for: Full Time <input type="checkbox"/> Part-time <input type="checkbox"/> Season <input type="checkbox"/>	
Have you ever been employed with us before? <input type="checkbox"/> yes <input type="checkbox"/> no			May we contact your present employer? <input type="checkbox"/> yes <input type="checkbox"/> no	
Were you ever discharged or forced to resign from any position? If yes, explain.				

**EDUCATION AND TRAINING**

	Name & Address	Graduate or other Degree	Major/Certificate	Check last Year Completed	Units Completed
High School				<b>9 10 11 12</b>	
College/ Other				<b>1 2 3 4</b>	
College/ Other				<b>1 2 3 4</b>	
Certifications					
Professional Trade, Tech					
License(s)					
Job/Training Skills:					



# EMPLOYMENT HISTORY

List all work experience in the last 10 years. Begin with your most recent experience first. Include volunteer experience, self-employment and U.S. Military Service. Be specific describing your work and military experience. List each promotion separately. Explain any gaps in employment. If more space is needed use a separate sheet. If qualifying experience is part-time, be sure to list the number of hours per week spent in doing the work. You may attach a resume or other relevant documents. **DO NOT INDICATE "SEE RESUME"- we will not consider you for position.**

Employer			
Address			Phone
From (mm/yyyy)	To (mm/yyyy)	Position	Hours per week
Supervisor	Number of employees you supervised	Reason for Leaving	
Description of Duties			

Employer			
Address			Phone
From (mm/yyyy)	To (mm/yyyy)	Position	Hours per week
Supervisor	Number of employees you supervised	Reason for Leaving	
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Address			Phone
From (mm/yyyy)	To (mm/yyyy)	Position	Hours per week
Supervisor	Number of employees you supervised	Reason for Leaving	
Description of Duties			

<b>PERSONAL REFERENCES (excludes relatives and former supervisor)</b>		
Name	Phone	Relationship
Name	Phone	Relationship

## CERTIFICATE OF APPLICATION

I certify that all statements made in this application are true and complete to the best of my knowledge and further understand that any falsified statements, incomplete statements or omissions of material fact may be cause for disqualification or termination. I authorize GVRD to thoroughly investigate my work experience and any other matters related to my suitability for employment by contacting current and former employers. I hereby release GVRD, my former employers and all other persons from any and all claims, demands or liabilities arising out of, or in any way related to, such disclosure.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

All applicants must pass fingerprint background check. Person(s) offered full time employment will be required to take a medical examination, pass fingerprint, drug screen and background check. State law requires that all employees who work with minors be fingerprinted and checked. The Greater Vallejo Recreation District shall not unlawfully discriminate against any employee, applicant for employment or participant because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age or sexual orientation or military status of such person.